

# HARMONY AREA SCHOOL DISTRICT

## Minutes

### Regular Board Meeting

Tuesday, June 14, 2016

LGIA

5:00 pm

**Meeting called by:** Jason Sunderland at 5:00 p.m.

**Pledge of Allegiance**

**Attendees:**

William Boring  
Betty Kunsman  
Kurt Brothers

Shawn McGarvey  
Jason Sunderland  
Mark Woodward

Ellie Neff

Dr. Jill Dillon  
T. Young  
T. Butterworth  
R. Kitchen  
D. Martz  
D. Campbell  
G. Kitchen  
D. Breth

### Agenda topics

**PUBLIC PRESENT:**

**PUBLIC COMMENT:**

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#### A. MINUTES

Motion

**S. MCGARVEY**

Second

  7   aye   0   nay roll call vote

**B. KUNSMAN**

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**Recommend to approve the following minutes and meeting:**

May 10, 2016 Regular Board Meeting

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#### B. LIST OF BILLS

Motion

**S. MCGARVEY**

Second

  7   aye   0   nay roll call vote

**W. BORING**

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**Recommend approving the list of bills for payment:**

**EXHIBIT A**

Cafeteria Fund - \$52,399.49 CK#856-868  
General Fund - \$100,325.60 CK#42571-42622

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**EXECUTIVE SESSION**

Motion

**K. BROTHERS**

Second

  7   aye   0   nay roll call vote

**M. WOODWARD**

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**Recommend to go into Executive Session at 5:10**

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**Reconvene at 5:20**

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**C. LIST OF BILLS**

Motion

**K. BROTHERS**

Second

  5   aye   0   nay roll call vote

**B. KUNSMAN**

Abstain – Shawn McGarvey

Jason Sunderland

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**Recommend approving the list of bills for payment:**

Transportation - \$1,232.39

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**D. BUDGET**

Motion

**W. BORING**

Second

  4   aye   3   nay roll call vote

**B. KUNSMAN**

Kurt Brothers, Ellie Neff, Mark Woodward

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- 1. Recommend to approve the 2016-2017 Harmony Area School District Final Budget. Total revenue equals total expenses in the amount of \$5,911,373.00. EXHIBIT B**
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**E. BUDGET –Items  
2,3,4,7,9-15**

Motion

**M. WOODWARD**

Second

  7   aye   0   nay roll call vote

**S. MCGARVEY**

**EXHIBIT C**

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- 2. Recommend to approve the 2016-2017 Clearfield County Career and Technology Center Final Budget in the amount of \$3,160,815.00. The District's share of the total budget is \$116,412.00 based on the number of students enrolled.**
  - 3. Recommend to approve the Superintendent and Business Manager to transfer funds within the 2015-2016 budget to complete the budgetary year as per school code 687.**
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**4. Recommend to approve the Superintendent and Business Manager to conduct the business affairs of the office including processing bills for the month of July.**

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**7. Recommend to approve to advertise for bids on coal, milk and bread.**

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**9. Recommend to approve the resolution to allow all owners of property to pay property taxes in installments. Schedule of installment payments will be as follows.**

First Payment	50% of total	August 19
Second Payment	30% of total	October 21
Third Payment	20% of total	December 9

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**10. Recommend to accept the E-grants electronic filing resolution effective July 1, 2016.**

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**11. Recommend to approve the substitute teacher pay increase to \$90 per day.**

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**12. Recommend to approve the 4 year agreement with Source 4 Teachers for 2016-2020.**

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**13. Recommend to approve the agreement with Learning Lamp for a School Psychologist for the 2016-2017 school year. The cost is \$12,078.00.**

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**14. Recommend to approve the agreement with Learning Lamp for a Speech Therapist for the 2016-2017 school year. The cost is \$38,247.00.**

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**15. Recommend to approve the agreement with Learning Lamp for Alternative Education for 1 seat in the amount of \$10,477.42.**

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**Items 5,6,8 were not voted on since Budget did not pass.**

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**5. Recommend to approve all insurance contracts, property, liability, auto, umbrella liability, error and omissions. Terrorism is optional at a cost of \$445.00. All insurances are through PSBA with Helmbold/Stewart for the 2016-2017 year for a total of \$37,001.00.**

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- 6. Recommend to approve workmen's compensation through First National Bank/HM Insurance Group for a total of \$11,228.00.**
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**8. Real Estate Tax**

**Recommend to approve the Real Estate tax levy for all property within the Harmony Area School District for the 2016-2017 fiscal year: Clearfield County District municipalities at the rate of 83.53 mills per dollar of assessed value (8.35 per \$100 of assessed value). Indiana County municipalities at a rate of 8.93 mills per dollar of assessed value (.89 per \$100 of assessed value).**

**Per Capita**

**Recommend to approve the per capita tax resolution. Re-enact Section 679 \$5.00 per capita tax and Act 511 \$5.00 annual per capita tax for the 2016-2017 school year.**

**Earned Income Tax**

**Re-enact the 2016-2017 fiscal year earned income tax at a rate of 1% as provided under the authority of the Local Enabling Act 51 approved December 31, 1965, excepted in those municipalities that have adopted a wage tax of their own. In those cases, the district wage tax shall be .5%.**

**Real Estate Transfer Tax**

**Re-enact the real estate transfer tax at 1% on all property transferred within the district subject to taxation under the terms of the PA Realty Transfer (except in those municipalities which have adopted a real estate transfer tax then the tax will be fixed at .5%). In addition, to authorize collection of the taxes by the recorder of deeds in Clearfield and Indiana Counties, without compensation. On or before the tenth of the month, the recorder of deeds shall pay over to the school district: all local real estate taxes collected less 2% for use by the Commonwealth of PA in reporting the collection of Realty Taxes.**

**Occupational Privilege Tax**

**Re-enact the occupational privilege tax for the 2016-2017 fiscal year at the rate of \$10.00 per wage earner and according to the amended resolution passed in 1982.**

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**F. PERSONNEL-Items 5  
and 7**

Motion

**S. MCGARVEY**

Second

**J. SUNDERLAND**

  6   aye   1   nay roll call vote  
Ellie Neff

**EXHIBIT D**

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**5. Recommend to approve Michelle Shirk as Elementary Principal effective July 1, 2016 at a salary of \$72,000.00 with full benefits.**

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**7. Recommend to approve Cynthia Rease to attend the PA Literacy conference June 21-23, 2016 in Hershey. Cost is \$891.12 to be paid for out of the Keystone To Opportunity Grant (KTO).**

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**Items 1,2,3,4,6,8,9,10 were not voted on since Budget did not pass.**

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**1. Recommend to approve the bus contracts for the following school years:**

**Dennis Harkleroad – 2016-2017 (1 year)**

**Robin Sunderland – 2016-2017, 2017-2018, 2018-2019 (3 years)**

**Tom Hughes – 2016-2017, 2017-2018, 2018-2019 (3 years).**

**Roger Young – 2016-2017, 2017-2018, 2018-2019 (3 years)**

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**2. Recommend to approve the ACT 93 Administrators salary increase for the 2016-2017 school year per the 2013-2016 ACT 93 Agreement:**

**Doug Martz - \$1,754.75**

**Donna Breth - \$803.15**

**Guy Kitchen - \$1,390.50**

**Robin Kitchen - \$1,668.78**

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**3. Recommend to approve the ACT 93 Compensation Plan for the following positions: Elementary Principal, Technology Coordinator, Maintenance Supervisor, Cafeteria Manager for the years 2016-2019.**

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**4. Recommend to approve the Business Manager contract with Robin Kitchen for the years 2016-2019.**

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6. **Recommend to approve Krystal Satterlee to attend the Pennsylvania Immunization conference on June 16, 2016 in State College. Cost is \$169.44 to be paid for out of the nurse's budget.**

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8. **Recommend to approve to advertise for a part time Personal Care Assistant (PCA).**

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9. **Recommend to approve the Dean of Students job description.**

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10. **Recommend to approve Jason Romagna as the Dean of Students for the 2016-2017 school year at a salary Of \$4,000.00.**

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**G. POLICY**

Motion

**K. BROTHERS**

Second

**M. WOODWARD**

  7   aye   0   nay roll call vote

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1. **Recommend to approve the 2<sup>nd</sup> reading of the following policies:**

**626.1 – Travel Reimbursement-Federal Programs  
827 – Conflict of Interest**

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**G. BOARD MEMBER**

Motion

**M. WOODWARD**

Second

**K. BROTHERS**

  7   aye   0   nay roll call vote

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1. **Recommend to approve Anthony Beltowski to fill the Region I Cherry Tree board vacancy.**

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**ADJOURNMENT**

Motion

**K. BROTHERS**

Second

**B. KUNSMAN**

**Recommend to adjourn at 5:57 p.m.**

  7   Aye   0   Nay

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Board Secretary