

**2014-2015**  
**Harmony Jr.-Sr. High School**  
**Monthly Counseling Calendar**

\*Key-(Guidance Curriculum, Prevention & Responsive, Individual Student Planning, System Support)

<b><u>July</u></b>	<b><u>January</u></b>
Academic:	Academic: Mid-year schedule changes Keystone Exam Administration/Proctoring Study Island Benchmark Assessments Individual Academic Appointments Review 2nd m.p.report cards for printing *review and store grades/adjust if needed *Honor Roll report *Class Rank AP Course Enrollment Participation in PLC Meetings
Career:	Career: Career Exploration Course (8 <sup>th</sup> Grade) PHEAA Workshop (12 <sup>th</sup> Grade) CCCTC presentation (10th Grade)
Personal/Social:	Personal/Social: Participation in Student Assistance Program Individual Counseling as needed
<b><u>August</u></b>	<b><u>February</u></b>
Academic: New Enrollments Schedule Changes Beginning of year meetings with grade levels Revisit Academic/Career Plans(Grades 9,10,11 & 12) AP Course Enrollment Back to School Night	Academic: Meet with potential failure students Send letters of potential failures Participation in Child Study Team Meetings Individual Course selection meetings (high school) Assist with development of master schedule Participation in PLC Meetings Course selection presentations to all grades(7-11)
Career:	Career: FAFSA Completion night at parent/teacher conferences Career Exploration Course (8 <sup>th</sup> Grade) 10 <sup>th</sup> Grade CCCTC field trip

Personal/Social: Individual Counseling as needed	Personal/Social: Participation in Student Assistance Program Individual Counseling as needed
<b><u>September</u></b>	<b><u>March</u></b>
Academic: Update career and post-secondary search (Grades 9,10,11,and 12) PSAT Registration Study Island Benchmark Assessments Participation in Child Study Team Meetings Participation in PLC Meetings Keystone Exam Setup(Dates) Peer Mediation(1 <sup>st</sup> meeting of year with students)	Academic: Participation in Child Study Team Meetings PSSA Prep and Administration CCCTC Enrollment Paperwork Participation in PLC Meetings
Career: Career Exploration Course-8 <sup>th</sup> Grade- Career Awareness-self-assessments & career action plans Graduation Projects (10 <sup>th</sup> Grade English classes)	Career: Career Exploration Course (8 <sup>th</sup> Grade)- Interest Inventory administration Graduation Project Presentations(12 <sup>th</sup> grade if needed) Student Employment Workshop(Lock Haven)-Transition students
Personal/Social: Guidance lessons related to grade specific needs as needed Participation in Student Assistance Program Individual Counseling as needed	Personal/Social: Participation in Student Assistance Program Individual Counseling as needed
<b><u>October</u></b>	<b><u>April</u></b>
Academic: Participation in Child Study Team Meetings PSAT Administration(October 15 <sup>th</sup> , 2014) Participation in PLC Meetings Red Ribbon Week Activities(sponsored by Remembering Adam) October 23-31, 2014)	Academic: Participation in Child Study Team Meetings PSSA Prep and Administration Review 3 <sup>rd</sup> m.p.report cards for printing *review and store grades/adjust if needed *Honor Roll report Local scholarship Administration Senior Awards banquet planning Awards assembly planning Participation in PLC Meetings
Career: Clearfield Counselor's College Fair(October 2 <sup>nd</sup> ) Career Exploration Course -8 <sup>th</sup> Grade-	Career: Career Exploration Course (8 <sup>th</sup> Grade)

Career Awareness-Holland Personality Types	
Personal/Social: Participation in Student Assistance Program Individual Counseling as needed	Personal/Social: Participation in Student Assistance Program Individual Counseling as needed
<b><u>November</u></b>	<b><u>May</u></b>
Academic: Keystone Exam Setup(eDirect) Participation in Child Study Team Meetings PASA/PSSA Exam Setup Review 1 <sup>st</sup> m.p.report cards for printing *review and store grades/adjust if needed *Honor Roll report Send letters for student 1 <sup>st</sup> m.p. failures Participation in PLC Meetings	Academic: Participation in Child Study Team Meetings 6 <sup>th</sup> Grade Orientation AP Testing-Registration/Proctoring Proctor finals (as needed) Keystone Exam-Administration/Proctoring Study Island Benchmark Assessments PSSA Exam Administration Participation in PLC Meetings
Career: Career Exploration Course (8 <sup>th</sup> Grade)	Career: Career Exploration Course (8 <sup>th</sup> Grade) CCCTC Field trip (8 <sup>th</sup> Grade) Graduation Project Presentations(11 <sup>th</sup> Grade)
Personal/Social: Participation in Student Assistance Program Individual Counseling as needed	Personal/Social: Participation in Student Assistance Program Individual Counseling as needed
<b><u>December</u></b>	<b><u>June</u></b>
Academic: Participation in Child Study Team Meetings Keystone Administration/Proctoring Participation in PLC Meetings PSAT Interpretation (10 <sup>th</sup> Grade)	Academic: Senior Awards Banquet Awards Assembly (7-11) Order PSAT materials Review year end failures and send letter Send letter about credit recovery Review 4 <sup>th</sup> m.p.report cards for printing *review and store grades/adjust if needed *Honor Roll report *Class Rank
Career: Career Exploration Course (8 <sup>th</sup> Grade) ASVAB(11 <sup>th</sup> /12 <sup>th</sup> Grade)-December 4 <sup>th</sup> , 2014	Career:
Personal/Social: Participation in Student Assistance Program	Personal/Social: Participation in Student Assistance Program

Individual Counseling as needed
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